

Jan Mot

23.05.2024

Jan Mot, Brussels, is looking for a **part-time art handler** to join its small team.

Description

- Instal and dismantle exhibitions at the gallery, art fairs and other locations
- Pack and store art objects according to archival/industry standards
- Prepare artworks for transport, exhibitions, art fairs and special projects, including condition reports
- Occasionally assist gallery artists in the production of their artworks
- Supervise national and international transports
- Co-manage the gallery's artworks/archive database
- Maintain order and cleanliness in the gallery's storage facilities

Profile

- Ideally 3 or more years of art handling experience in an art gallery, museum, or art centre
- Clear and effective verbal and written communication in French and/or Dutch and English
- Technical skills and spatial understanding, including meticulous handling of art objects
- Excellent time-management and organisation skills
- Ability to use Photoshop, Illustrator, InDesign as well as Microsoft Word, Excel and Teams
- Independent, responsible, and proactive, while able to carry out procedures as instructed
- Valid driving license (B)

Offer

- Part-time, open-ended contract and flexible working hours
- Opportunity to work for an established gallery within a small team
- Collaboration with the gallery artists and preparing their exhibitions
- Friendly, safe, and collaborative environment in the centre of Brussels
- Competitive salary
- Meal cheques

Application

- Please email your CV and motivation letter to office@janmot.com — specifying 'Art handler job' in the subject line — by **Monday 17 June 2024**.
- Location: Petit Sablon / Kleine Zavel 10, 1000 Brussels, Belgium
- Start date: by agreement

About

Jan Mot has established close, long-term collaborations with a relatively small group of artists, with whom it develops projects in- and outside of the gallery space. The gallery grew out of a nameless living room in Brussels in 1992. Four years later, under the name Galerie Mot & Van den Boogaard, it moved to an independent space in the center of Brussels. In 2002, the gallery moved to a larger space in the same street and changed its name to Jan Mot. Since 2017, the gallery is located in the Petit Sablon, Brussels. It takes part in two international contemporary art fairs per year and organizes regular projects with curators and artists not represented by the gallery.